

Lingnan University

Teaching, Learning and Information Services Management Board

Terms of Reference

- a) To make policy recommendations on the strategic development and advancement of University teaching, learning and information services; and review IT project portfolio and priorities consistent with the University strategic directions and priorities.
- b) To co-ordinate and review the effectiveness of provision of such services in the light of institutional goals.
- c) To allocate funds provided by the University for operations in Information Technology and Library related areas for all departments and programmes.
- d) To recommend a consolidated annual teaching, learning and information services budget for infrastructure, academic use and administrative use.
- e) To inform the University of copyright and related matters.
- f) To facilitate new trends and informed usage of university level teaching, learning and information services.
- g) To deal with any other matters relating to teaching, learning, information services and IT projects.

Membership

- Chairman : To be appointed by the President
- Members : Comptroller
Chief Information Officer and Librarian
Deputy Director of Information Technology Services Centre
Director of Teaching and Learning Centre
Head of Office of Research Support
One academic staff member to be appointed by the Chairman from each of the three Faculties
Director of Lingnan Institute of Further Education or his/her representative
One representative of postgraduate students
One student representative from the Undergraduate Programmes
One student representative from the Associate Degree or Higher Diploma Programmes
- Observers : An Associate Director of the Information Technology Services Centre
An Associate Librarian of the Library
A research postgraduate student nominated by the Research Postgraduate Students' Circle
- Secretary : One staff member appointed by the Chairman from the Information Technology Services Centre or Library on rotational basis, with the serving term decided by the Chairman.